

Message Text

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20

ORIGIN OIC-02

INFO OCT-01 IO-10 ISO-00 STR-04 DLOS-05 OC-05 CCO-00 H-02

EUR-12 EB-07 /048 R

DRAFTED BY IO/OIC:HWBURROWS:CM

APPROVED BY IO/OIC:HWBURROWS

IO/OIC:MEJACKSON

STR:RHEFFERAN/HMALMGREN

D/LOS:OESKIN

A/OC-N:JJACARUSO

A/OC-EUR:RCRAIN (INFO)

----- 100642

R 302059Z JAN 75

FM SECSTATE WASHDC

TO USMISSION GENEVA

UNCLAS STATE 021929

E.O. 11652:N/A

"

TAGS: OCON, AFSP

SUBJECT: LAW OF THE SEA, MARCH 17 - MAY 10, 1975 --
ADMINISTRATIVE ARRANGEMENTS

REF: GENEVA 0194

REMARKS KEYED TO NUMBERED PARAGRAPHS IN REFTEL.

1. SPACE

BOTANIC BUILDING - STR HAS AGREED TO THE USE OF THE SECOND FLOOR OF THE BOTANIC BUILDING WITH FOLLOWING EXCEPTIONS: ROOMS 200, 201, 220 AND 221 ARE RESERVED FOR CONGRESSIONAL OFFICES FOR MTN AND WILL BE IN USE, OFF AND ON, DURING THE PERIOD OF CONFERENCE; ROOMS 213 THRU 219 UNTIL REQUIRED BY MTN WHICH MIGHT NOT HAPPEN UNTIL LATE APRIL; BALANCE OF SPACE, I.E., ROOMS 202 THRU 212, FOR ENTIRE CONFERENCE.

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MISSION - WOULD APPRECIATE 8TH FLOOR OFFICES FOR AMBASSADOR STEVENSON, MR. MOORE AND TWO SECRETARIES AS WELL AS CONFERENCE ROOM AT 8:00 A.M. FOR DAILY DELEGATION MEETINGS AND OTHER TIMES ON AS NEEDED BASIS PLUS ROOM 804 ON AS NEEDED BASIS.

WITH ABOVE INFORMATION AND USING FINE/JACKSON LETTER, WOULD APPRECIATE YOUR LAYOUT OF DELEGATION OFFICES AND REVISED BUDGET.

2. PERSONNEL

A AND B - SECRETARIES: MISSION REQUESTED TO DETERMINE WHICH OF SECRETARIES AND CLERK TYPISTS WOULD BE AVAILABLE FOR ENTIRE PERIOD OF CONFERENCE WITH UNDERSTANDING THE NEED TO WORK SHIFTS AND/OR PULL WEEKEND DUTY.

MR. FLOTT, WHO WILL BE IN GENEVA FOR NPT PREPCOM, WOULD BE INTERESTED IN INTERVIEWING THOSE PERSONS WILLING AND AVAILABLE FOR WORK UNDER ABOVE CONDITIONS.

C. THREE TDY COMMUNICATORS HAVE BEEN REQUESTED. OC/EUR SUGGESTS MISSION ALERT RCO, BONN OF NEED FOR TECHNICIAN AND DATES NEEDED. WHEN TDY FIRM ADVISE OIC OF NAME AND DATES OF TRAVEL SO ORDERS CAN BE ISSUED.

D. CONCUR IN HIRE OF LACOCK.

E. CONCUR.

F. CONCUR IN HIRE OF ONE OPERATOR FOR BOTANIC BUILDING. COVERAGE REQUIRED FROM 7:00 A.M. TO 11:00 P.M.

3. VEHICLES

A. CONCUR IN VEHICLE AND DRIVER HIRE.

B. H STATES IMPOSSIBLE TO DETERMINE AT THIS TIME VEHICLE NEEDS FOR CODELS. OIC CAN NOT REPEAT NOT AUTHORIZE VEHICLE HIRE FOR UNPREDICTED HIGH-RANKING VISITORS.
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4. COMMUNICATIONS

ASSUME EXISTANCE OF TIE LINES BETWEEN MISSION AND BOTANIC BUILDING. CONFIRM. COMMENTS RE LONDON TOLL NOTED AND WILL ATTEMPT TO CONTROL LONG DISTANCE CALLS.

5. CONCUR.

6. WILL DO AS MUCH AS POSSIBLE.

7 A AND B. APPRECIATE INFO RE HOTELS AND NAMES OF THOSE
PERSONS WITH CONFIRMED RESERVATIONS.

C. WILL PASS INFO ON TO INTERESTED PERSONS.

8. NOTED.

9. NOTED.

10 A AND B. NOTED.

C. SEE FINE/JACKSON LETTER.

11. NOTED.

12 A. FREDERICK W. FLOTT WILL BE SECDEL. OFFICE TELE-
PHONE: 632-2616; HOME TELEPHONE: 202-363-7951.

JACK MCGINNESS WILL BE ADMINISTRATIVE OFFICER. OFFICE
TELEPHONE: 632-3042; HOME TELEPHONE: 703-521-4582.

B THRU F. NOTED.

13. APPRECIATE BUDGET FIGURES.

14A. SEE STATE 012106. SEE NO. 1 ABOVE FOR SPACE
DETAILS.

B AND C. ANSWERED IN THIS CABLE.

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D. NOTED.

E. WILL BE PROVIDED SOONEST. KISSINGER

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NNN

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